**PAPER TITLE**

Author 1 First Name Last Name1, Author 2 First Name Last Name2, and Author 3 First Name Last Name2

1A1 Affiliation (institution), e-mail

2A2 & A3 Affiliation (institution), e-mail

Keywords (maximum 5): keyword1, keyword2, keyword3, keyword4, keyword5

**1. Introduction**

Full papers should not exceed 5,000 words including references. Page layout should be A4 (portrait orientation).

Papers should be typed in Times New Roman 11-point, single line spacing, with a blank line between each paragraph.

Papers should begin with an abstract of maximum 200 words in italic.

The titles and subtitles should be indicative of the content and support the paper’s structure and organization.

The file name should start with the session title, then the author’s last name(s) and the title of the paper.

# 2. Sections, sub-sections, citations, tables and figures

Sections should be used to make it easier to follow the paper. Section and sub-section titles should be numbered consecutively and typed in Times New Roman 12-point, bold, with single line spacing before and after the title.

The main sections of the paper may include introduction, research background, justification, relevance and objective(s); theoretical / conceptual framework / hypotheses; methodology; analysis and discussion of results / findings; conclusions with implications for planning education, practice and/or scholarship.

## *Citation in text*

The Harvard system of referencing is to be used. When making reference to an author’s work in the text, their name is followed by the year of publication of their work in brackets. If reference is made without mentioning the author in the text then both the author’s name and publication year are placed at the relevant point in the sentence or at the end of the sentence in brackets (Cormack, 1996). When more than one work is cited, these can be listed within the same bracket separated by a semi-colon and in chronological order (Cormack, 1996; Black, 2001). If page numbers are to be added, (required for quotations) this is to be done after a comma after the year followed by p. for a single page and pp. for a range of pages (Smith, 1978, pp.12-14).

Please make sure that every reference cited in the text is also present in the reference list (and vice versa).

## *Tables and Figures*

Table and figures should be inserted in the relevant part of the paper. Tables and figures should be referenced in the text (Table 1). Tables and figures should be numbered consecutively in accordance with their appearance in the text.

Table 1. Housing Typologies

|  |  |
| --- | --- |
| Period | Housing Typology |
| … | … |
| … | … |
| .... | … |



Figure 1. The Transformation of Houses in The North of The West Gate Street

## *Results*

The results or main findings of the research should be clearly presented.

# Conclusions

Each full paper should end with the main conclusions of the paper.

This section may be followed by a section of acknowledgements if applicable.

# References

References to all publication cited in the text should be presented in a list following the abstract body text. These should also be typed in Times New Roman 10-point, single line spacing, bulleted.

* Baron, D.P., 2008. Business and the organisation. Chester: Pearson.
* Silverman, D.F. and Propp, K.K. eds, 1990. The active interview. Beverly Hills, CA: Sage.
* Samson, C., 1970. Problems of information studies in history. In: S. Stone, ed. Humanities information research. Sheffield: CRUS, pp. 44-68.
* Boughton, J.M., 2002. The Bretton Woods proposal: an indepth look. Political Science Quarterly, 42(6), pp.564-78.
* International Transport Forum, 2010. Transport Outlook 2010: The potential for innovation. [online] Available at: <[http://www.internationaltransportforum.org/Pub/pdf/10Outlook.pdf](http://www.internationaltransportforum.org/Pub/pdf/10Outlook.pdf" \t "_blank)>  
  [Accessed 2 September 2011].